

The Church of The Good Shepherd

108 W. Broad Avenue
Berlin, NJ 08009

A Mission in the Diocese of New Jersey

The. Rt. Rev. William H. Stokes
Bishop of New Jersey

Annual Meeting
January 31, 2021

Opening Prayers

BCP # 11, Pg. 817 (For the Parish)

Almighty and everliving God, ruler of all things in heaven and earth, hear our prayers for this parish family. Strengthen the faithful, arouse the careless, and restore the penitent. Grant us all things necessary for our common life, and bring us all to be of one heart and mind within your holy Church; through Jesus Christ our Lord. **Amen.**

BCP # 12, Pg. 818 (For a Church Meeting)

Almighty and everliving God, source of all wisdom and understanding, be present with those who take counsel in Good Shepherd for the renewal and mission of your Church. Teach us in all things to seek first your honor and glory. Guide us to perceive what is right, and grant us both the courage to pursue it and the grace to accomplish it; through Jesus Christ our Lord. **Amen.**

Agenda

- I. Opening Prayers: BCP # 11, Pg. 817; BCP # 12, Pg. 818.
- II. Call to order, quorum, selection of Chair, and appointment of Secretary and Tellers.
- III. Corrections and Approval of Minutes

Election of Mission Committee Members & Other Positions:

- IV. Report of Nominating Committee, nominations from the floor, and distribution of ballots for:
 - (a) Junior Warden
 - (b) **Three (3)** Mission Committee members to be elected for a 3-year term;
One (1) Mission Committee member to be elected for a 2-year term;
One (1) Mission Committee member to be elected to a 1-year term.
 - (c) Three (3) deputies and three (3) alternate deputies to the Diocesan Convention
 - (d) Six (6) delegates to the Camden Convocation of the Diocese
 - Closing of nominations and presentation of candidates
 - Rules of Elections
- V. Opening of the Polls (the polls to remain open for one-half hour upon each ballot)

Agenda (cont'd)

Business Meeting:

- VI. Reports:
 - (a) Wardens'
 - i. Senior Warden's
 - ii. Junior Warden's
 - (b) Office Manager's
 - (c) Treasurer's
 - (d) Budget & Finance Committee
 - (e) Stewardship Committee
 - (f) Fundraising Committee
 - (g) Committee on Liturgy & Music
 - (h) Department of Christian Education
 - (i) Evangelism & Outreach Committee
- VII. Closing of Polls/Second Ballot and Announcement of Results
- VIII. New Business
 - (a) Church Reopening
 - (b) Ash Wednesday & Holy Week 2021
 - (c) New/Strengthened Ministries and Programs
- IX. Other Business
- X. Open Discussion
- XI. Adjournment
- XII. Closing Prayers: BCP # 8, Pgs. 816-817; The Lord's Prayer

CHURCH OF THE GOOD SHEPHERD ANNUAL MEETING

Minutes

January 26, 2020

Attendance:

Carole Marella	Kara Sangster	Kaydiann Sangster
Dorothy Lange	Frank Finkbeiner	Gail Cecchini
Darlene Watson	Sheila Williams	Bruce Cecchini
Lillian Knott	Patricia Schaffer	Andrew Listman
Kevin Sangster	Regina Listman	Margaret McCafferty

The meeting began at 11:20 with prayer led by Margaret McCafferty.

Nominations from the Floor:

- Dottie Lange was nominated by Darlene Watson for convention, convocation and a 1-year vestry seat.
- Kaydiann Sangster was nominated by Sheila Williams for convention.
- Al King was nominated for convention and convocation by Sheila Williams.

We reviewed all reports while waiting for the ballots.

The results of the ballot were as follows:

- Senior Warden: Kevin Sangster (2-year term)
- Vestry (3-Year Seat): Patricia Schaffer and Carole Marella
- Vestry (2-year term): Sheila Williams and Darlene Watson
- Vestry (One Year Term): Lillian Knott, Margaret McCafferty and Gail Cecchini.
- Convention: Kaydiann Sangster, Pat Schaeffer, and Al King. Alternates: Darlene Watson and Dottie Lange.
- Convocation: Darlene Watson, Dottie Lang, Patricia Schaeffer, and Al King.

During general discussion we discussed having a fundraising committee and the future of our church and possible supply priests.

The meeting adjourned 12:53 p.m. with prayer.

Darlene Watson
Meeting Secretary

Senior Warden's Annual Report

Annual Meeting – January 31, 2021

We started the year 2020 with the commissioning of the new Mission Committee at a regular service led by our Supply Priest Fr. Patrick Close. The new Mission Committee was pregnant with great hope for a good year for Good Shepherd and its parishioners. Little did we know, however, that we would be challenged greatly by a pandemic that would lead to numerous deaths, job losses, economic and other distress, stress, fear and all the other attendant challenges experienced by many worldwide. A further consequence was the physical closure of our church to in-person worship. Notwithstanding the challenges, with God's grace, we soldiered on to do his work.



Worship & Clergy

We continued to have church online during our regular service time of 9 a.m. on Sunday. We started using the Zoom meeting platform on May 3, 2020 to host our weekly service, and then feed the service through to YouTube and Facebook to reach as many of our parishioners and supporters as possible. We thank Fr. Ryan Paetzold who has been leading our online worship and providing pastoral care, and to Deacon Fran Clark who has helped out on occasions. We also thank the other supply priests for helping out with our in-person worship services during the earlier part of the year.

Church Care/Operations

Despite our physical closure, we continued to care for and ensure the continued operations of the church:

- Thanks to Margaret and Gail for going into the church at least weekly to check correspondences and pay our bills. Thanks also to Al for helping to care for the building and grounds. Certainly, because of Gail, Margaret, Al and all our volunteers freely giving of their time, the church has been able to save a lot of money that it would have otherwise had to spend to employ the necessary help.
- We revised our By-Laws to codify some best practices and make provisions for certain other measures, such as our ability to have online meetings.
- We upgraded the church computers, installing the new Windows 10 operating system, installing new Microsoft Office software, and setting up new church e-

mail accounts. We thank Paul Williams for all his work in setting all that up for us and for everything he does for the church, such as reinstalling/sorting out the security camera system. He is truly a great blessing to us.

- Our move to have all Mission Committee members and people working in particular positions in the church be safe church trained was affected by the onset of the pandemic. We desire to continue on that thrust as soon as the Diocese starts offering training programs again.
- George Makin retired as our sexton and a new sexton, Russell “Russ” Pillsbury, was hired. Russ has been busy at work, with Al’s help, taking care of a few small projects around the church. We thank George for his many years of faithful service to us and expressed same to him with a plaque and gift, for which he was truly grateful.
- Tutoring and Sunday School were suspended and remain suspended due to the pandemic
- We bought an AED/Defibrillator for the church to help us to better respond to certain medical emergencies at the church.
- We set up online giving for the church through Vanco, which was supported by a few parishioners in 2020. We encourage as many of our parishioners as possible to utilize this convenient service, as doing so helps to cut down on the amount of manhour needed by our volunteers to process donations/offerings.
- We sold via Craigslist some old/unused items, such as old chairs, a printer and cartridges, netting us \$430. This, along with the \$155 we earned in late 2019 selling the chairs we replaced in the Sunday School and Fellowship Hall. We still have some other items we are trying to sell.
- As mentioned above, we reactivated our Facebook Page, created a YouTube channel, and have been making greater use of our website. A huge thank you to our webmaster, Jim Krug, for all his help in keeping the website current with useful information. We encourage our parishioners to connect with us through those platforms, as we embrace technology to help improve our operations.
- We embarked on a few cost-cutting measures, such as getting:
 - a cheaper but still good cell phone plan for our elevator emergency phone.
 - a better Comcast/Xfinity package, which resulted in faster Internet service that will allow us to provide free Wi-Fi service to our parishioners and visitors. We were able to cut cost, such as getting rid of TV service through Comcast that we were not using.
 - a renegotiated termite plan and a new and cheaper pest control service provider.

- We continued to improve the aesthetics of our church by cleaning and tidying the Church Office, Treasurer's Office, Sunday School, Fellowship Hall and Kitchen. As our Junior Warden has reported, we installed our new church sign, painted the Fellowship Hall, scrubbed and polished the floor in the Fellowship Hall, Kitchen, and the Church Office. We also did some landscaping of the grounds.
- We changed the locks/rekeyed the main church doors and issued new keys to those in need. To maintain a greater sense of security, we have also started maintaining a key register so we know who have been issued and who have returned keys.
- We signed up for Amazon Smile, which is a program by the Amazon Foundation where, if Amazon shoppers choose us as their beneficiary charity, we get a small percent of all eligible purchases at no cost whatsoever to the shoppers. Our church earned over \$32 last year. If any parishioner who shops on Amazon has not selected us as their Amazon charity, please reach out to us for information on how to go about it. Remember – you help the church when you shop on Amazon and it does not cost you a thing. Please share with friends and family, too, so that we can earn easy money for our church.
- The outside group, Women Encouraging Women, that was meeting at the church before the pandemic, had agreed to become a ministry of the church. We look forward to reengaging them once they are ready to meet again in-person at the church.

Parishioners' Care & Welfare

- The Good Shepherd Family Fund (GSFF), which began in 2010 and is funded by the kind support of parishioners, has continued to provide meaningful financial assistance to some of our parishioners in need. We provide a monthly Walmart gift card to beneficiaries to help them with food, medicine and the like. For 2020, there were four (4) beneficiaries.

Starting in 2021, assistance will be considered on a calendar year basis to run with the church's fiscal year. New applications will be invited by December each year for consideration of assistance, starting the following January. There is a committee in place, chaired by the senior warden, to manage the GSFF and to consider applications. The committee will continue to maintain in strict confidence the names of parishioners being assisted. We invite any parishioner in need to consider applying for assistance. Application forms are available in the Church Office or can be downloaded from our website.

- We continued with our Phone Chain, where members of the Mission Committee reach out to parishioners via telephone just to check in and to remind that the Church's care for its members. We have also been communicating with parishioners via e-mail. We will be reintroducing our bi-monthly newsletter soon.

- We have continued our weekly after-service fellowship, though virtually, during the time we have been closed to in-person worship. The support has dwindled over the past few months, but we want to remind parishioners that the Virtual Coffee Hour is an opportunity for us to remain in touch as a church family, particular during these challenging times. Please let us know if you would like for us to do anything special/more interesting during the fellowship hour.

I thank all our parishioners, particularly all those who contributed to the church during our closure so that we can continue to care for and carry out the work and mission of the church. I thank the fellow members of the Mission Committee for all their work and support over the past year. I look forward with much enthusiasm to the things to come in 2021 and to all of us working together as a church family to make our Good Shepherd an even better church.

Yours most faithfully,

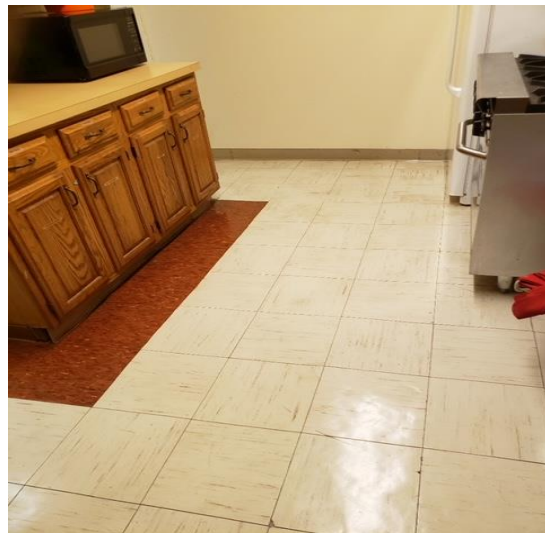
Kevin K.O. Sangster
Senior Warden

Junior Warden's 2020 Year-End Report

As the Junior Warden/Property Manager of Good Shepherd Church, 2020 was the most challenging time of my 20-year membership. Not only are we in the midst of a pandemic, but we've experienced many heart wrenching challenges during this. While adjustments and sacrifices had to be made for health and safety of our parishioners; we've still been able to make remarkable improvements to the appearance, and functionality of our church. I thank God for his direction, and I pray that God continues to bestow blessings upon the Good Shepherd family.

The following is a list of the work, and/or improvements made to the church over the past year.

- 1- The sensor on the big red door was malfunctioning causing the alarm to go off. So Fidelity Alarms came in and cleaned/serviced the keypad; replaced the battery, and replaced keypad in the office. Thus far, we haven't had any issues with the alarm system.
- 2- The office toilet was repaired.
- 3- The fellowship hall was painted and the floors in the fellowship hall and in the office were polished and waxed. The basement cabinets were also repaired.



- 4- The trees behind the church were cut, and the entire church grounds were cleaned. And the holes in the yard were filled and leveled. Mulch was placed in all the flower beds.
- 5- New chairs were purchased and the old ones were sold (thanks to Kevin).
- 6- Kevin and I cleaned and organized the shed. We moved the extra carpets from the Sunday school into the shed.

- 7- The ceiling tiles in the Sunday school were replaced.
- 8- The cross on top of the Sunday school was painted and repaired.
- 9- Outdoor lighting was installed around the trash cans on the side of the church.
- 10- All building violations were corrected and all inspections have been completed.
- 10-The new church sign was completed and installed.



12- A new sexton was hired. His name is Russ Pillsbury.

13- Our contract with 4 Seasons Lawn Service has been terminated, so our new sexton will assume responsibility for the lawn service.

14- Kevin has graciously set up YouTube and Zoom for our remote services during this pandemic.

15- And now our re-opening plan has been approved by the Bishop and the Diocese. We are finalizing our budget to re-open under safety guidelines outlined by the CDC.

It has been a pleasure serving as Junior Warden/Property Manager and I look forward to another prosperous year. And as always, all suggestions are welcome.

Alfred King
Jr Warden/Property Manager

Office Manager's Report

For Annual Meeting – Sunday, January 31, 2021

The year 2020 has been a challenge for most of us and one that I am glad to see in the rear-view mirror. We were made aware of the Corona Virus in February and the decision by the Diocese to close all churches was made in mid-March. That decision was a difficult one and we did not know at that time how long we would be shut down. Unfortunately, at the writing of this report, in early December, the church is still closed. One positive thing that came out of the closure is that we are still able to have a service via Zoom on Sunday mornings at nine. It is a blessing being able to have that remote service.

Gail Cecchini and I used to come in on Wednesdays to prepare the bulletin and Sheila came in Tuesdays and Thursdays. Since the church has been closed, Gail and I have opted to come in on different days to stay as safe as possible and Sheila has opted not to come in during this time. However, we hope our schedules will return to normal once the church reopens.

Paul Williams updated our computer in the last few months (thank you Paul) and each week we are learning the nuances of the new system. Paul continues to be a big help if there are questions about the computer.

Kevin has done a remarkable “clean-up” in the office and organized the cabinet with the office supplies. He has tasked us with keeping the office neat and tidy.

I look forward to a healthy 2021 for our church family and to be able to work with Gail in the office on the same day, and to be able to see our church family on Sundays, God willing.

Respectfully submitted,

Margaret McCafferty
Office Manager

Treasurer's Annual Report 2020

	2020 Income & Expenses		
Income:			
Operating Fund Income			
	Pledge Offering		\$ 24,596.99
	Non-Pledge Offering		\$ 13,237.00
	VANCO processing		\$ 266.66
		Advent	\$ 615.00
		Altar Guild	\$ 1,510.00
		Christmas	\$ 1,010.00
		Easter	\$ 905.00
		Flowers	\$ 140.00
		Forward Day/Books	\$ 29.00
		Initial Offering	\$ 60.00
		Lent	\$ 210.00
	Interest Income		
		DIT	\$ 11,896.58
		TD Bank Int Cap. Fund	\$ 4.39
		TD Bank Int Reg. Savings	\$ 11.10
	Donations		
		Memorials	\$ 400.00
		Birthday	\$ 81.00
		Other	\$ 2,531.32
	Fundraising		
		Basement 50/50	\$ 140.00
		Pancake Supper	\$ 205.00
		String Band Raffle	\$ 250.00
		TD Bank Card Raffle	\$ 2,210.00
	Rental Income		\$ 50.00
	Weddings/Funerals		\$ 150.00
Total Operating Income			\$ 60,509.04
Dedicated Fund Income			
	Building		\$ 830.00
	Capital Fund		\$ 5,910.00
	Good Shepherd Family Fund		\$ 1,405.00
	GIFT/Food Pantry		\$ 1,495.00
Total Dedicated Fund Income			\$ 9,640.00
Total Income			\$ 70,149.04

Expenses			
	Clergy/Staff Expenses		
		Supply Priest	\$ 7,870.00
		Supply Priest Mileage	\$ 98.74
		Music Director	\$ 1,850.00
		Sexton Salary	\$ 1,295.00
Total Clergy/Staff Expenses			\$ 11,113.74
	Administration Expenses		
		ACS Technologies	\$ 414.00
		Congregation Audit	\$ 300.00
		Envelopes/Parishioners	\$ 121.28
		Gambling Licenses	\$ 140.00
		Gambling Prizes/Bank Cards	\$ 800.00
		Gifts	\$ 500.00
		VFW Hall Rental	\$ 150.00
		Office supplies	\$ 779.72
		VANCO Service Charge	\$ 208.62
		Office Credit Card	\$ 813.41
		Treasurer Credit Card	\$ 2,266.00
		Warden Credit Card	\$ 442.32
	Telephone/Internet		
		Comcast	\$ 2,508.15
		Sprint	\$ 315.97
	Subscriptions/Books		\$ 276.06
	Supplies-General		\$ -
	Convention Expense		\$ -
	Misc. Expense	Reimbursements	\$ 222.74
Total Administration Exp.			\$ 10,258.27
	Property Expenses		
		AED First Response	\$ 1,075.00
		Boro Berlin Inspection	\$ 75.00
		Burglar Alarm	\$ 690.00
		Elevator Insp./Repair	\$ 182.00
		Grounds Care	\$ 2,830.00
		HVAC Maintenance/Repair	\$ 202.99
		Image 360/Sign	\$ 3,083.81
		Insurance/Property	\$ 5,118.00
		Pest/Termite	\$ 1,217.00

		Repairs/Replacements	\$ 3,172.00
		Snow Removal	\$ 185.00
	Utilities		
		CCMUA	\$ 352.00
		Electric	\$ 1,899.26
		Gas	\$ 2,761.00
		Sewer	\$ 248.00
		Water	\$ 179.70
Total Property Expenses			\$ 23,270.76
	Spiritual Development		
		Sunday School/Youth Minis.	\$ -
		Adult Education Programs	\$ -
		Stewardship Campaign	\$ -
		Fellowship/Special Events	\$ -
Total Spiritual Development			\$ -
	Worship		
		Altar Guild	\$ 1,004.11
		Decorations	\$ -
		ETC.	\$ 137.00
Total Worship Expenses			\$ 1,141.11
		Benevolent/GSFF	\$ 2,450.00
	Community Ministries		
		Berlin Community School	\$ 50.00
		Bishop Councill Golf Tourn	\$ 150.00
		Disabled American Vets	\$ 50.00
		Episcopal Rel. & Dev.	\$ 407.00
		Evangelism	\$ -
		First Nations	\$ 50.00
		GIFT	\$ 1,490.00
		Nat. Trust (Hope Crew)	\$ 50.00
		Outreach	\$ -
		Proteus (EmbraceRace)	\$ 50.00
		Teach for Haiti	\$ 400.00
		Trevor Foundation	\$ 50.00
		World Central Kitchen	\$ 50.00
Total Community Ministries			\$ 5,247.00

	Diocesan Expenses		
	Diocesan Assessment	(Fair Share)	\$ 6,000.00
	Diocesan Int. Trust	(Purchase)	\$ 5,000.00
Total Diocesan Payments			\$ 11,000.00
	Loan		\$ 2,000.00
Total Expenses			\$ 64,030.88

Budget & Finance Committee

2021 Adopted Budget

	2021 Adopted Budget		
Income:			
Operating Fund Income			
	Pledge Offering		\$23,680
	Non-Pledge Offering		\$13,000
	Loose Plate Offering		
	Special Offering		
		Advent	\$310
		Christmas	\$1,150
		Flowers	\$1,875
		Ash Wednesday	\$150
		Lent	\$250
		Easter	\$1,000
		Other	
	Misc. Receipts		
		Amazon Smile	\$100
		Basement 50/50	\$300
		Other	
	Interest Income		
		DIT	\$11,906.40
	Donations		
		Memorials	\$500
		Birthday	\$100
		Stone Soup	\$300
	Fundraising		
		Designer Bag Bingo	\$2,500
		Raffle	\$3,500
		Yard Sale	\$500
	Rental Income		
	Weddings/Funerals		
Total Operating Income			\$61,121
Dedicated Fund Income			
	Capital Fund		\$5,980
	Good Shepherd Family Fund		\$2,340
	Mission Outreach Fund		\$2,860
Total Dedicated Fund Income			\$11,180
Total Income			\$72,301

Budgeted Disbursements			
	Clergy/Staff Expenses		
		Supply Priest	\$16,000
		Supply Priest Mileage	\$798
			Avg. 25 mi. X .58 X 55
		Music Director	\$8,100
		Sexton Salary	\$8,580
			Av. 15 h. X 11 X 52
Total Clergy/Staff Expenses			\$33,478
	Administration Expenses		
		ACS Technologies	\$396
		Advertising	\$750
		Computer Repair	\$1,000
		Computer Software	\$1,000
		Toner Cartridge	\$1,500
		Congregation Audit	\$3,000
		Flowers	\$1,500
		Food/Coffee	\$500
		Gambling Licenses	\$500
		Gifts	\$1,000
		Office Equip. Repair	\$1,000
		Office Equip. New	\$1,500
		Postage/Stamps	\$400
	Telephone/Internet		
		Comcast	\$2,400
		Sprint	\$264
	Subscriptions/Books		\$400
	Supplies-General		\$500
	Convention Expense		\$500
	Misc. Expense		\$300
Total Administration Exp.			\$18,410
	Property Expenses		
		Janitorial Supplies	\$500
		Grounds Care	\$2,500
		Snow Removal	\$900
		Repairs/Replacements	\$500
		Pest/Termite	\$1,000
		Burglar Alarm	\$540

		HVAC Maintenance/Repair	\$1,000
		Elevator Insp./Repair	\$1,000
		Insurance/Property	\$5,200
	Utilities		
		Gas	\$3,100
		Electric	\$2,200
		Water/Sewer	\$500
Total Property Expenses			\$18,940
	Spiritual Development		
		Sunday School/Youth Minis.	\$500
		Adult Education Programs	\$500
		Stewardship Campaign	
		Fellowship/Special Events	\$1,000
Total Spiritual Development			\$2,000
	Worship		
		Altar Guild	\$1,000
		Decorations	\$500
		ETC.	
Total Worship Expenses			\$1,500
		Benevolent/GSFF	\$2,400
	Community Ministries		
		Outreach	\$300
		Evangelism	\$300
		GIFT	\$1,700
		Episcopal Rel. & Dev.	\$150
		Bishop Councill Golf Tourn	\$150
		Disabled American Vets	\$50
		First Nations	\$50
		Nat. Trust (Hope Crew)	\$50
		Proteus (EmbraceRace)	\$50
		Trevor Foundation	\$50
		Teach for Haiti	\$400
		World Central Kitchen	\$50
Total Community Ministries			\$3,300
	Diocesan Assessment	(Fair Share)	\$6,000
Total Expenses			\$83,628

Stewardship Committee Report for 2020

During the month of November 2020, the Mission Committee selected the theme, “**Live Generously**” for this year’s stewardship campaign. This theme was based on 1 Timothy 6:18-19: *“They are to do good, to be rich in good works, generous, and ready to share, thus storing up for themselves the treasure of a good foundation for the future, so that they may take hold of the life that really is life.”*

“This theme was chosen because it reminds us of the source of our gifts, and that giving is an aspect of our relationship and ongoing commitment with our Creator. Just as God blesses us, we must express our gratitude by passing our blessings, time, and donations to others; as members of the Body of Christ.”

As of this Thursday, Jan 13, 2021, we received a total of 14 stewardship pledges. We will continue to accept pledges throughout the year, because stewardship is an ongoing endeavor that never ends. I’ve attached the Financial Pledges. I also categorized the Time and Talent commitments below in descending order, according to how many volunteered in each area:

- 1- Readers (7)
- 2- Food Pantry volunteers/donators (6)
- 3- Fundraising (5)
- 4- Counters (4)
- 5- Web Site maintenance (4)
- 6- Usher/Greeter (4)
- 7- Chalice Bearers (4)
- 8- Help in the office (3)
- 9- Welcome Hospitality (3)
- 10-Alter Guild (3)
- 11-Tutoring (3)
- 12-Evangelism (2)
- 13-Budget/Financing (2)
- 14-Acolyte (1)
- 15-Music/Liturgy (1)
- 16-Bible Study (1)
- 17-Communications (1)
- 18-Episcopal Church of Women (1)
- 19-Monetary Donation (1)

I would like to thank everyone (especially Kevin) who organized and participated in the stewardship campaign. In these challenging times, it has been a blessing to be a part of a community of people, who are working for the Lord; and who care deeply for its members.

Sincerely,
Denise King - Stewardship Committee Chairperson

2021 Financial Pledges

Pledges 2021	Estimate of Giving	Capital Fund	Mission Outreach	Good Shepherd (GSFF)	Other (Altar Guild)	
GOAL	\$32,000	\$8,000	\$7,000	\$3,000		
PLEDGED	\$28,480	\$5,980	\$2,860	\$2,340	\$300	
OUTSTANDING	\$3,520	\$2,020	\$4,140	\$660	\$0	
For 2021 thirteen pledges have been made. For 2020 thirteen pledges were also made.						
	Estimate of Giving	Capital Fund	Food Pantry (GIFT)	Good Shepherd (GSFF)	Altar Guild	Building
Pledges 2020	\$23,824	\$4,940	\$1,260	\$1,200	\$1,470	\$780
Differences between 2020 & 2021	\$4,656.00	\$1,040.00	\$1,600.00	\$1,140.00	\$1,170.00	-

Fundraising Committee Report for 2020

Church of The Good Shepherd
Annual Meeting – January 2021

We held a Gift Card Raffle for the church and were able to get the money donated for three gift cards. First prize was a \$500.00 TD Bank gift card, second prize was a \$200.00 gift card, and the third prize was \$100.00 gift card.

We sold 450 tickets at \$5.00 each. Our only expenses were for two permits, totaling \$40.00. Our actual profit was **\$2,210.00.**

Respectfully reported by:

Darlene Watson

Committee on Liturgy & Music Reports for 2020

Altar Guild 2020

The Altar Guild consisted of five parishioners. They set up the altar, communion tray, changed the weekly candle, and hymn board. One person orders the wine, wafers, and candles, while another person orders the palms.

Our linens were washed and ironed by one member of the Altar Guild. The polishing of the communion tray and brass candle sticks was performed by another member. This past year Sheila Williams was able to cut and resize our purple altar covering, making it much more manageable.

This year, the Altar Guild fund purchased a new altar book, tray for serving individual wine cups, and extra wine cups.

In the past, many people along with the members of the altar guild have assisted with the decorating of the church for Christmas and Easter.

Confirmation Class Report for 2020

In October 2019, Jennifer Guemes and I (Gail Cecchini) began a confirmation class. We met every Sunday after church for an hour. We continued to do this until the church closed on March 13, 2020. For two and a half months we did not meet. After considerable thought I realized Jennifer and I could communicate via FaceTime. In late May 2020 our confirmation class resumed. The class has been held on Thursday evening from 7:00-8:00 pm almost every week since that time.

I have been using an Episcopal curriculum called "I will with God's help" by Mary Lee Wile. The curriculum directed us to read the entire Gospel of Luke. It then followed with learning the Apostle and Nicene Creeds. The memorizing of the Lord's Prayer is also included as part of the curriculum.

The curriculum guided us from learning about the Trinity, the Baptismal Covenant, fellowship, the breaking of the bread, resisting evil, and repenting. We should finish our lessons by the end of March 2021.

Flower Guild Report for 2020

Due to the closing of the church on March 13, 2020, the church did not purchase flowers for Easter or Christmas. Envelopes for Easter flower memorials were sent to the parishioners and we collected \$140. At Christmas, the flower memorial envelope was not mailed.

At this time the church needs to consider how to proceed with Easter flowers. The order will need to be placed by the end of February 2021.

VEM/LEM 2020 Report

During the months of January, February, and early March 2020 seven visits were made to Church of the Good Shepherd shut ins. Since March 13, 2020 there have been no visits to our shut ins.

The parishioners visited were Arretta Cuff, Doris Fleche, and Alice Long.

In February 2020, Father Patrick Close signed everyone's paperwork to have their VEM and LEM licenses renewed. The licenses should be checked to see if they have to be renewed annually or every two years.

Music Director's Report - 2020

January and February 2020 proceeded normally. Starting in March, the church has been closed to in-person services making music a non-issue in services. There was a Zoom musical service on Christmas Eve which was successful. This report is brief but there is nothing further to report.

Louis Durham
Music Director

Department of Christian Education 2020 Reports

Sunday School

Sunday school for the elementary students consisted of using Bible stories based off the church season and the current readings during the service. It was supplemented with games and/or crafts that went along with or encouraged being a good Christian and learning the values to encourage that behavior and reinforced the lesson. The lesson plan was kept fluid since generally there was only one student who came with any regularity. We did not use a specific program because with only one consistent student it would have been a costly expense.

Sincerely,

Tammy Ruggiero
Sunday School Teacher

Good Shepherd Bible Study Report for 2019-2020

Our weekly Bible study this past year was a continuation of the Bible study which began in September of 2018. We would meet regularly on Wednesday evenings at 7:00 p.m. and run for approximately one and one-half hours. Our study was usually conducted in the Parish office but sometimes was held in the Sunday School area when additional space was required. A summer hiatus occurred in late May of 2019 because of our vacationing in Maine. Our study resumed on September 18, 2019 and continued through March 3, 2020 when the Covid-19 pandemic discouraged such meetings.

Our topic of study initially focused on the parables of Jesus and then moved to the miracles of Jesus. This avenue of pursuit pointed us towards the Gospel of John. We employed several texts in our study but primarily used a "LifeChange" series text by NavPress which proved thought provoking and challenging. We supplemented our study with "Knowing the Bible" series text by Crossway and commentary by David Guzik obtained from the Blue Letter Bible website.

For the 2018-2019 study period, we met 27 times with a total of 135 parishioners attending for an average attendance of five per week. During the 2019-2020 study period, our meetings were reduced to 17 with 111 parishioners attending for an average attendance of 6.5 per week. There was some discussion in late April of resuming our Bible study online via the Zoom platform. Unfortunately, I declined to pursue that avenue because of the close proximity to our departure to Maine. I would be happy to consider reconvening our weekly Bible study meeting using Zoom meetings after my ordination.

Yours in Christ,
Bruce Cecchini

Evangelism and Outreach Committee Report

- We resumed using our church logo, starting with our new sign, our website, etc., and it will be on our letterhead when we replenish our stock.
- We made a donation of linen and old choir and acolyte robes to the St. Mary's Mission, which is charitable mission working with Catholic churches, convents, schools, etc., to help find new homes for used religious items.
- We continued to provide valuable support in money and time to the God's Interfaith Food Table (GIFT) program, which is a ministry we share with several Berlin area churches. The GIFT program has been providing meaningful food assistance to over 150 families. We encourage our parishioners, if they are available, to consider volunteering their time to help with this ministry.
- We participated in the Diocese's Virtual Soles for the Harvest 5K/Run Walk and were able to raise \$290 to support our food pantry, the GIFT program. We thank everyone who participated/contributed.
- We provided financial assistance and support to several social justice organizations, a veterans' organization, the Episcopal Relief & Development Foundation, the Bishop Cuncell Memorial Golf Tournament, and the Teach for Haiti Program. I believe that the Teach for Haiti Program should become an official outreach ministry of our church.
- We created a brochure to be given to visitors and to people with whom we come in contact to help "sell" our church and invite their visit and potential membership. Copies of the brochure will be made available in due course for distribution. We hope that our parishioners will wear the face masks issued with the church's information as another way of helping to promote our church while we try to keep safe.

Good Shepherd Chapter of the Order of St. Luke

Report for The Church of the Good Shepherd
Annual Meeting, January 31, 2021

The Order of St Luke meets at 9:30 a.m. on the third Saturday of every month at Holy Trinity Lutheran Church in Magnolia, N.J. If you have an interest in learning about the healing ministry and want an increased knowledge of spiritual healing and wholeness and the practice of Jesus Christ as set forth in the New Testament, you are welcome to join our group. We believe through prayer and laying on of hands Jesus heals today.

Our meetings begin with prayer and sharing what is happening in our lives, and we update our prayer lists. We have a study time on a book on healing and our Bibles. This past year in 2020 we studied the book called, "The Healing Awakening", by Francis MacNutt. Currently, we are studying the book, "The Healing Miracles of Jesus." It is the foundational study of OSL.

We have a short business meeting. In the past we have had several healing missions where we have inducted people who have completed their study into the Order of St. Luke. It is also a day with praise music and teaching by a known speaker on healing and a service with laying of hands and prayers for anyone who wants to get prayer. We pray in teams of two or three. Unfortunately, due to the pandemic we were unable to have a mission this year.

Prayer of the International Order of St Luke:

Almighty God, who inspired Luke the physician to set forth the Gospel the love and healing power of your Son:

Graciously continue in your church this love and power to heal, to the praise and glory of your Name; through Jesus Christ our Lord, who lives and reigns with you, in the unity of the Holy Spirit, one God, now and forever. -Amen

Closing Prayers

BCP # 8, Pgs. 816-817 (*For the Mission of the Church*)

Everliving God, whose will it is that all should come to you through your Son Jesus Christ: Inspire our witness to him, that all may know the power of his forgiveness and the hope of his resurrection; who lives and reigns with you and the Holy Spirit, one God, now and for ever. **Amen.**

The Lord's Prayer

Our Father, who art in heaven, hallowed be thy Name, thy kingdom come, thy will be done, on earth as it is in heaven. Give us this day our daily bread. And forgive us our trespasses, as we forgive those who trespass against us. And lead us not into temptation, but deliver us from evil. For thine is the kingdom, and the power, and the glory, for ever and ever. **Amen.**

2020/21 Mission Committee Members

Wardens

- Kevin Sangster, Senior Warden
- Alfred King, Junior Warden

Members

- Gail Cecchini, Treasurer/Budget & Finance
- Denise King, Asst. Treasurer/Stewardship
- Lillian Knott, Fundraising
- Regina Listman, Department of Christian Education
- Carole Marella, Evangelism & Outreach
- Margaret McCafferty, Secretary/Communications
- Patricia Schaffer, Evangelism & Outreach
- Darlene Watson, Fundraising
- Sheila Williams, Committee on Liturgy & Music