

**MINUTES FOR MISSION COMMITTEE MEETING
SUNDAY, FEBRUARY 14, 2021**

In attendance: Lillian Knott, Kevin Sangster, Denise King, Regina Listman, Gail Cecchini, Pat Schaffer, Carole Marella, Al King, Darlene Watson, and Marg McCafferty. Andy Listman was a Visitor.

The meeting started at 11:03 a.m. with prayer led by Denise King.

Minutes:

Treasurer's Report: Should have read "checks were ordered" not "checks have been ordered".

Jr. Warden's Report: Should have read "floors in office" not "undercroft and office".

A Motion was made by Darlene Watson and seconded by Pat Schaffer to accept the Minutes as read and corrected. All were in favor. Motion passed.

Treasurer's Report: A question was asked why the Treasurer's Report format was changed and it was changed to make things clearer.

A special offering was deposited in January for Advent and Christmas.

On Page 3 under Outreach Committee Ministry \$76.76 was left over from 2020. \$260 was collected by Special Offering for Thanksgiving and Christmas.

Under the Fair Share program, the Diocesan Assessment was \$6,541, but the Mission Committee voted to keep that amount to \$6,000.00 per year, or \$500.00 per month.

On Page 4 we were in arrears of collections \$1,670.81. On Page 1 the interest income from the DIT was \$1,003.29. In January, our income was \$10,958.11 and we received \$1.00 in interest on the Savings Account and \$0.46 in interest on the Capital Fund account held at TD Bank. The money from the DIT account can be withdrawn at any time with no penalty. The question was asked were all in favor of moving \$5,000.00 from our checking account to the DIT account? A Motion

was made by Denise King and seconded by Regina Listman. All were in favor and Motion passed.

Warden's Report: There were no questions of Kevin.

Junior Warden's Report: Signs for the dog poop need to be purchased as dog excrement has been seen on the sidewalk and median grass strip. Al will have to call the Borough for the ordinance.

The Fire Marshall's office was in to inspect and the fire extinguisher dates have expired. The church has 30 days to fix the problem. The question arose if a check list could be obtained from the Fire Marshall's office so that we know in advance what to look at before an inspection so we can pass inspection.

Office Manager's Report: There were no questions on the report.

Church Re-opening Committee: Al explained that the committee had worked hard gathering information on all cleaning products needed to re-open the church safely. The committee also worked on reducing costs, but the biggest expense was the air purifier, the automatic hand sanitizer, which should be a standing unit placed in the Narthex as small bottles of same will be placed in the pews. It was suggested that a unit could be placed on the wall in the Narthex if cost was an issue.

The committee tried to price items from Amazon, although some would be bought at Amazon, Staples, and Wal-Mart.

Raffle: The License has been applied for as the old License will expire in April. There are different perforation machines (for the tickets) and Kraft is one brand. Tri-cut – Explorer 2 is \$227.00 and Ultimate Smart Cut is \$367.00 at Wal-Mart. Perforated tickets can be purchased between \$25.00 and \$35.00. Regina Listman has a Cricket machine. 200 perforated tickets are \$19.99. Regina Listman will check with a printing company to see if they will perforate tickets purchased.

GSFF: Gail, Denise and Kevin received 5 applications and are in the process of reviewing same. Thanks were given to Denise King for suggesting different Social Services programs to parishioners who might need more monetary help. She is willing to give out her telephone number to answer any questions regarding help.

Correspondence: The Bishop is requesting a Zoom meeting on Saturday, February 20, at 1:00 p.m. Kevin will send out an Agenda and nature of the meeting this week as soon as he receives that information.

An Arthur Knight called from the Board of Missions. He is responsible for our church and others in the area. Canon Droste offered to do Mission tips and suggestions regarding growing congregations and collections.

Newsletter: Kevin would like to publish by May or June. Let him know if you are interested in submitting articles in the Newsletter.

Letters asking for donations came in from ERD, DAV and the Theological Seminary. \$50.00 had been approved for the DAV in 2021 and Gail will send a check to them.

[REDACTED]

South Jersey Gas: Our budget is based on the previous 12 months use. In 2019 we paid \$352.00 per month or \$319.00 actual. We were refunded \$2,269.00 and we kept \$400.00 as credit. In 2021 our budget will be \$100.00 per month. The February will start with \$100.00.

Scholarship Program: This will be a way to bring in younger people and it will benefit their education. Kevin will reach out to the Smith family for their permission to name the scholarship after Fr. Wayne Smith. The winner of the scholarship must show regular attendance at church and certain other criteria.

Easter Sunday: Kevin will reach out to Fr. Wectnick or other priests to see if they are available and willing to do this service.

Prayer Chain: Denise King is working on getting this set up and she will contact 7 or 8 people and will get a sense of how people wish to be contacted, be it text, phone, or Facebook. Most want text or Facebook.

Sunday School: Tammy Ruggiero might not be able to teach Sunday School when we reopen, so we should be looking for a teacher.

Church Officials form: This is due tomorrow.

ECW – Regina Listman will be Interim President. She will need to elect officers. Office Manager and Vestry Secretary – Margaret McCafferty was reappointed.

Treasurer – Gail Cecchini (uncontested)

Assistant Treasurer – Denise King - Moved by Margaret and seconded by Carole (uncontested)

Clerk of Mission Committee – Margaret McCafferty – Moved by Darlene seconded by Al (uncontested)

Commissioning Ceremony: The question was asked whether to do this again this year via Zoom. Kevin will reach out to Fr. Paetzold about doing it for us. Kevin suggested that just one person respond to the questions. Lillian Knott was suggested as the respondent.

Parochial Report: Fair Share was told what we take in and last year it was \$55,890.00. Pages 3 and 5 were completed by Kevin and Denise answered 3 open-ended questions on page 6.

A Motion was made by Regina Listman and seconded by Lillian Knott to accept the parochial report. All were in favor and Motion passed.

Kevin will send the Church Officials Report to the Diocese.

Convention meeting is March 6. There will be 3 Delegates and if one cannot make it, they must contact the Senior Warden and 1 Alternate will attend but Mary Ann Clisham needs to be informed.

Check signers are going to be changed. Two persons will sign for checks over \$1,000.00. Margaret, Bruce, and Sheila will no longer be signers. In their place will be Al, Denise, and Kevin.

Audit: The audit must be ready by September. Ron Bartnikowski will be unable to do the audit for us this year. Lisa Keenan who did the training for us last year will do the audit for \$3,000.00

She will need the agenda and Mission Committee Minutes from December 2019 through January 2021 and the financial records for that period.

Church Security Camera: The camera(s) are not working in the undercroft and Paul Williams thinks the camera might have to be replaced. The cost will have to be determined.

Committees: Everyone will stay the same except for Carole Marella. Kevin will be taking over Communications and Kevin will send out this information.

A Motion to adjourn was put forth by Margaret and seconded by Regina. All were in favor and Motion passed. Our next meeting will be Sunday, March 14, 2021.

The meeting ended at 1:06 p.m. with prayer led by Denise King.

Respectfully submitted,

Margaret McCafferty
Mission Committee Secretary